

**University of California San Francisco
CHANCELLOR'S STUDENT SERVICES FEE ADVISORY COMMITTEE**

Meeting Minutes
November 22, 2021

Members Present: Woodgar Faugas (Chair), Gurbinder Singh, Jeanmarie Gonzalez, Jane Vosteen, Nam Nguyen, Hoang Dang, Leila Lu, Diana Do, Alina Luk, Cody Stroupe

Faculty Present: Jennifer Kinder (Chair)

Ex-Officio Members Present: Jennifer Mannix, Alece Alderson

Staff Present: Jennifer Rosko, Matthew Tout, Taylor Mayfield

Absent: Claire Ogee-Nwankwo

- 1. Welcome & Introductions (Jennifer Rosko)** opened with an introduction and panel members introduced themselves.
- 2. Committee Orientation (Jennifer Rosko)** Jennifer gave an overview of the committee and its mission. Funds for student services remain low with year-to-year remaining flat due to no increase in fees. Jennifer then presented the schedule of meetings with 2 meetings firmly scheduled and a 3rd held if necessary. Departments will all present their budgets and the amount of SSF funding requested to be allocated. Jennifer also reviewed the templates that all control points use for their presentations.
- 3. Fund Analysis (Matthew Tout)** Mathew gave a high-level overview of the fund analysis for the committee for 2022-23. Next year a 2% increase to student services fees is expected and as that increase occurs so does the mandated return-to-aid. However, there is also some additional revenue as a result of this fee increase. The outlook financially for next year looks better than in previous years where there hasn't been an ability to increase the overall recurring allocations to any of these units. Based on projections for FY22-23, there is capacity for up to a 3% increase in recurring SSF allocations to units. This would help cover the usual expense increases each of these units have to absorb in salary and benefits for staff.

Questions & Answers

Q: Why has Chancellor support remained unchanged?

A: The campus overall has many budgetary issues to address. Previous committees have asked for an increase. However, there have been many budget constraints and the campus was unable to increase support.

Q: In FY18-19 there was \$92K in state buyout funds that increased revenue, can you explain what that was?

A: This goes back several years where there was an expectation that 5% annual increases to SSF fees would occur for 5 years, with 50% of increased fee revenue going towards student mental health services. In FY18-19 the fee increase did not occur so the state buyout funds represent what would have occurred if there was a 5% fee increase that year. After a second

year of no fee increases in FY19-20, there is also a state recurring allocation of \$89K to support student mental health services, which has been allocated separate from student services fee funding in the following years.

Q: Can you explain the SSF committee expenses and why has it increased over the years?

A: These figures are just a placeholder where these funds in the past helped pay for catering for this committee. With COVID and these meetings now being virtual these expenses aren't really occurring, but small expenses like gift cards to the committee still happen.

Q: Can you explain what the proforma projections are based on?

A: It's based on current enrollment with the projected 2% fee increase. It's also to help show the committee what the capacity is to increase the recurring allocations by 3% to these units. If we don't increase support to these units it will only drive up central SSF reserves, which serve no purpose.

Q: Why is there a certain percentage of return-to-aid, is it just an arbitrary number?

A: This percentage is mandated by the UC system as a policy and is only applicable to the SSF fee amount above \$900.

Q: It appears there is has been an increase in expenses towards student health and counseling services in years past as well as next year, can you explain that?

A: In years past that was due to the 5% SSF fee increases with mandated 50% of increased revenue allocated towards student mental health services. Next year the increase is entirely based upon the 3% allocation increase this proforma projection displays that would help to address the rising costs of salaries and benefits, etc. Student health is also the largest allocation so when you apply 3% to that figure it will grow the most.

Q: Why has the career and professional development fee remained flat?

A: As with the other units in the past they have been told there is no additional capacity to help support any additional increase.