

**University of California San Francisco**  
**CHANCELLOR'S STUDENT SERVICES FEE ADVISORY COMMITTEE**  
Meeting Minutes  
February 15, 2023

**Members Present:** Woodger Faugas (Chair), Selina Huang, Julie Gordon, Isabell Wu, Lance Calaguas, Tram Pham

**Faculty Present:** Theresa Jaramillo (Chair)

**Ex-Officio Members Present:** Alece Alderson, Cathleen Stugard

**Staff Present:** Jennifer Rosko, Matthew Tout, Kathy Bates-Woodward, Emina Seremet

**Absent:** Sydney Williams (note meeting was recorded)

**1. Welcome & Introductions**

**2. Minutes (November 22, 2022)** Reviewed and Approved.

**3. Review of Proposals**

Jennifer summarized the next steps: review of proposals, discussion of any other, e.g., non-fee related student feedback or recommendations that could be included in the Chancellor's letter.

**1. Community Events (formerly Wellness & Community)**

Request: \$70,188

\$0 increase.

Recommendation: None. Mobile app improvements appreciated, better outreach.

Cathleen: Will pass along feedback; there is an opt-in channel for community events.

**2. Family Services**

Request: Permanent \$1,718; increase of \$82 for contact cost.

Temporary: \$25,082; a reduction due to lower minimum contracted uses for back-up care.

Recommendation: Additional work to look at the issue of subsidies for childcare.

**3. Fitness & Recreation (Outdoor Programs)**

Request: \$228,997; \$0 increase

Question: Notice no increase, but there is inflation. Are the changes negligible?

Jennifer: Historically, units use other sources for salary/other increases. The increase in student service fee comes with mandatory 50% of increase to go to Student Mental Health, so the SHCS unit has had increases. Departments understand that the student services fee doesn't have the capacity to fund increases.

Matthew displayed the budget and projections to demonstrate the constraints this committee has on funding.

Recommendation: None

4. GPSA  
Request: \$20,247; \$0 increase  
The allocation is a passthrough to RCOs as well as systemwide meetings, including food costs.  
Recommendation: None
5. Career & Professional Development  
Request: \$514,105; \$0 increase  
Recommendation: Would there be a way to get assistance with editing papers, or a resource where students can go added to their website, such as the CLE?  
Alece will relay information.  
From Chat: Some resources regarding applications for residency timeline is outdated on the OCPD website for dental residencies  
Alece will relay information.
6. Student Health and Counseling Services  
Request: \$2,089,300; 2.9% increase (\$59k) to offset increases in salary and benefits.  
Recommendation: Reemphasize that staffing issues need to be addressed to meet student needs.
7. Student Life  
Request: \$616,477; \$0 increase  
Recommendation: Could the department look into the quality of food items available at student market?
8. Recommendations for the Chancellor's Letter: it was clarified that feedback will be provided to the units, but recommendations should be specific to issue to bring to light to the Chancellor, such as:
  - a. Subsidized dependent care
  - b. Transportation costs
  - c. SHCS recruitment
9. Approval of Proposals  
Motion to approve the budget proposals as a slate; seconded. (5 yes, 1 abstain)
10. Next Steps
  - a. Minutes will be circulated
  - b. Recommendation Letter draft will be circulated
  - c. Jennifer will report back to committee once process complete.
  - d. Cathleen: When do you send out the letters to units alerting that funding proposal accepted?  
Answer: Jennifer will alert units of the results of this meeting and later confirm when letter is signed.