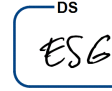


**CHANCELLOR'S STUDENT SERVICE FEE ADVISORY COMMITTEE**  
**University of California San Francisco**

March 22, 2023



**CHANCELLOR HAWGOOD**

RE: Recommended 2023-24 Student Services Fee Allocations

We are writing to inform you that the Chancellor's Student Services Fee Advisory Committee (SSFAC) performed its annual review of the programs and activities funded from the Student Services Fee (SSF) revenue. We ask for your approval of the following budget adjustment recommendations:

1. Provide a recurring increase of \$82 to Family Services to cover an increase in cost for the Child Care Referral Service contract.
2. Provide temporary allocation to Family Services for Backup childcare for student parents through Bright Horizons. This is a decrease from 2022-23 due to lower minimum contracted uses.
3. Provide a recurring increase of \$59,081 (2.9%) to Student Health and Counseling services.

The total expense budget of **\$3.9 million** would be funded from the SSF projected revenue of **\$3.24 million**, the projected Chancellor's subsidy of **\$683,678**, and SSF fund reserves, if needed.

The committee was made aware that the SSF increase of \$54 (approximately 4.7%) for 2023-24 will not result in a significant increase to budgetary capacity after mandatory increases to financial aid and student mental health allocations. The table below summarizes the committee's funding recommendations for 2023-24.

Program Title	2022-23 Base	Recommended Adjustments to Base	Recommended Temporary Allocations	Recommended 2023-24 Budget
Wellness & Community	\$70,188	-	-	\$70,188
Fitness & Recreation	228,997	-	-	228,997
Family Services	1,636	82	25,082	26,800
Graduate & Professional Student Assoc	20,247	-	-	20,247
Student Health & Counseling Services	1,885,258	18,298	-	1,903,556
SHCS Mental Health Services	144,961	40,783	-	185,744
Student Life	616,477	-	-	616,477
Career & Professional Development	514,105	-	-	514,105
Council on Student Fees Travel Costs	2,000	-	-	2,000
SSFAC Expenses	3,500	-	-	3,500
Return-to-Aid (Estimated)	266,882	-	-	329,720
<b>Total</b>	<b>\$3,754,251</b>	<b>\$59,163</b>	<b>\$25,082</b>	<b>\$3,901,334</b>

**Background**

During the planning process, the SSFAC asked programs and activities funded by and/or requesting Student Services Fee funds to:

1. Assess and report on student access to and utilization of services with the data segmented by campus location(s)
2. Describe efforts to assess the current needs of students, consider essential unmet needs, and disclose underutilized services from which funding may be reduced and potentially diverted to different programs and services that can better serve the current needs of students; and

**CHANCELLOR'S STUDENT SERVICE FEE ADVISORY COMMITTEE**  
**University of California San Francisco**

3. Present ideas about better collaboration between units to achieve operational efficiencies while still offering the same level or better service to students.

Responding units completed a proposal template with the following information:

- Description of department's mission and goals
- Organizational chart
- Summary of the budget requested, with explanations for any difference in amount from prior year, with conditions for temporary requests explained
- Description and illustration charts summarizing both prior year and next year's fund sources and expenses, by type, including highlights of any changes to unit's programs and services as compared to previous years
- Description of hybrid services and its assessment and evaluations of operations and services
- Resource inquiry
- Description of the department's outreach efforts informing students of its services
- Student feedback, e.g., program evaluation results, survey results, testimonials

**Additional Recommendations**

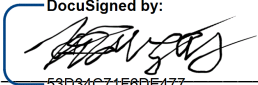
The committee also made the following general recommendations:

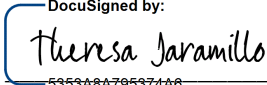
- Students would appreciate the campus looking into providing subsidies for dependent care.
- Students noted support with transportation costs would also be appreciated.
- The committee would like to emphasize that Student Health & Counseling Services staffing issues need to be addressed as soon as possible to meet student needs.

Please contact us if you would like any additional information regarding these recommendations or the Committee's work. The names of the committee members and ex-officio staff contributing to this effort are attached.


Finally, the Chancellor's Student Services Fee Advisory Committee appreciates the continuing support of UCSF leadership necessary for sustaining and enhancing the quality of student life at UCSF.

Thank you again for your support,

DocuSigned by:  
  
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Woodger Faugas  
School of Medicine  
Student Co-Chair

DocuSigned by:  
  
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Theresa Jaramillo, PT, DPT, MS  
Department of Physical Therapy  
Faculty Co-Chair

**I approve the Committee's funding recommendations for 2023-24.**

DocuSigned by:  
  
89441AD54AA946D...  
3/28/2023  
Sam Hawgood, MBBS  
Chancellor  
Arthur and Toni Rembe Rock Distinguished Professor

**CHANCELLOR'S STUDENT SERVICE FEE ADVISORY COMMITTEE**  
**University of California San Francisco**

Student Services Fee Advisory Committee Roster  
2023-24 Cycle

**Student Members**

Woodger Faugas	Medicine
Isabell Wu	Pharmacy
Lance Calaguas	Pharmacy
Selina Huang	Dentistry
Sydney Williams	Graduate Division
Julie Gordon	Nursing
Tram Pham	Physical Therapy

**Ex-Officio Members**

Alece Alderson	Student Academic Affairs
Cathleen Stugard	Campus Life Services

**Staff Support Members**

Theresa Jaramillo, PT, DPT, MS	Department of Physical Therapy
Kathy Bates-Woodward	Budget & Resource Management
Matthew Tout	Student Academic Affairs
Jennifer Rosko	Student Academic Affairs
Emina Seremet	Campus Life Services

**Certificate Of Completion**

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Source Envelope:	
Document Pages: 3	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Kathleen Bates-Woodward
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1855 Folsom St
	Suite 566
	San Francisco, CA 94103
	kathleen.bates@ucsf.edu
	IP Address: 128.218.42.255

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Status: Original	Holder: Kathleen Bates-Woodward	Location: DocuSign
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Woody Faugas  
 woody.faugas@ucsf.edu  
 Medical Student/Researcher  
 Security Level: Email, Account Authentication (Optional)

**Signature**

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Theresa Jaramillo  
 theresa.jaramillo@ucsf.edu  
 Associate Program Director  
 University of California, San Francisco  
 Security Level: Email, Account Authentication (Optional)

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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
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